

School Advisory Council (SAC) - St. Peter Catholic School  
January 10, 2024  
5:00 - 6:20 p.m.

**Location:**

SPCS Lecture Hall and Virtual

**Agenda:**

1. Call to Order (Mr. Hammons)
2. Opening Prayer (Fr. Gregory)
3. Father's Update (Fr. Gregory) a. Based on discussions with the Parish Finance Council, Fr. Gregory is working on a new HVAC system for the school.  
b. A new sound system has been purchased for the school.
4. Approval of Minutes (Mr. Hammons) a. Mrs. Dover moved to approve the December 6, 2023, minutes. Mrs. Thompson seconded the motion. The motion carried and the minutes were approved.
5. Principal Update (Mrs. Brook) a. Catholic Schools Week – January 28-February 2. School families are asked to attend 10:30am Mass on Sunday, January 28. Volunteer families are needed to show potential new families around the school. Bishop Golka will celebrate the January 30 Mass at 8:15am with the students.  
b. Registration for 2024-25 started yesterday with a link sent to families. Registration to new families will open on January 29.  
c. Snowball Father-Daughter Dance is scheduled for Friday, January 26. There are very few volunteers signed up; if there are not enough volunteers by next Friday, the dance will be canceled. A SignUp Genius was sent out today to solicit help.  
d. February 2 will be a half-day and there will be an afternoon event (Skate City, 1-3pm) for all schools in the diocese.  
e. There is also a half-day on February 8 and a day off for students on February 9 for parent-teacher conferences.  
f. Gala is February 9. There are not yet enough volunteers. There is no specific project for which a set amount of funds is targeted to be raised at this event.  
g. January 15 is a school holiday for MLK Day. February 19 is Presidents' Day; no school.  
h. Volunteering will be an agenda item for the February meeting. We are continuing to not have enough parents/families volunteer. Is 30 hours enough per family? Do we have too many activities? Families who meet their annual hours will get first choice of conference times in February.
6. Committees (Expectations) (Mr. Hammons) a. SAC committees should be intentional to have overlap/contact with comparable committees within the parish. Mrs. Brook will provide contacts/introductions.  
b. Committees will provide updates at SAC calls as to their activities.  
c. The committees will be important for accreditation and are more advisory than leading in nature, but there will be partnerships between SAC /school / parish staff.  
d. SAC Finance Committee mission is to look beyond the budget and consider more broadly the goals for the school (e.g., building projects or upgrades) and how to plan and apply Gala/Golf funds. The parish is significantly subsidizing the school budget, so there is also a need to work on a long-term budget to be able to reduce how much the parish contributes.  
e. Marketing and Development Committee will (i) help drive enrollment and (ii) market the fundraising events to a broader audience. Goals include having more parishioners' children attend SPCS instead of public school, attracting more children from parishes that do not have schools (e.g., OLP), attracting students from public schools where parents are concerned about what is being taught,
7. Closing Prayer (Mrs. Brook)

**Attendees**

Fr. Gregory, Pastor Debbie Brook, Principal, Andrea Keough, Debby Dover Karen Kosiarek, Secretary (virtual), Katie Torris, Linda Wilson, Alicia Thompson, McKenna Anderson, Stew Hammons, Chair, Victoria Goetz

**Next meeting:**

February 7<sup>th</sup> @ 5:00 p.m. in the SPCS Lecture Hall