

1) Call to Order & Opening Prayer (Father Gregory)

- Meeting called to order.
 - Father Gregory led the opening prayer (invocation of the Holy Spirit and the Our Father).
 - Special intention offered for students participating in the school musical (the following day).
 - Prayer concluded in the name of the Father, Son, and Holy Spirit.
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2) Principal's Report (Mrs. Shannahan)

Enrollment, Prospects, and Re-enrollment

- Corrected prior month's K–8 enrollment: 134 (not 135).
- Preschool: 40. Total enrollment: 174.
- 27 prospects currently in the pipeline.
- Re-enrollment open ~1.5 weeks:
 - 48 re-enrolled (to date)
 - 11 new enrollments from the 27 prospects
- Implemented FACTS "admissions funnel" tracking to monitor pipeline by grade level (including preschool).

Catholic Schools Week Recap

- 9 families attended Open House.
- 8th grade trip to the Capitol for a U.S. Constitution event.
- Guest speaker Brad Farmer conducted assemblies (saints/reconciliation themes).
- Faculty vs. 8th grade volleyball game (faculty won; students requested a rematch).
- German Karneval dinner on Jan 31; positive feedback from parishioners—consider repeating timing next year.

Marketing and Outreach

- Continued advertising in Monument Living and Palmer Lake.

- School selected for National School Choice Week compilation video—shared on social media as Colorado representation.
- Participation in a School Choice Week table event (Colorado Springs Event Center) yielded minimal leads.

Facilities / Projects

- Stair treads scheduled for installation on Feb 14, 21, and 28 (starting with the staircase; planned to avoid impacting bingo).
- Exterior lighting upgrades:
 - Electrician scheduled Feb 16
 - New fixtures planned, intended to improve lighting around the building.

Security

- Security posture unchanged.
 - Lockdown drill completed; Officer Ellis praised performance.
 - For the All-Schools Mass: a sheriff presence expected primarily for traffic; timing uncertain. Parents with concerns were reminded participation is optional.
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3) Follow-up on Prior Meeting Topics (Updates/Decisions)

Golf Tournament

- Principal canceled the Air Force Academy golf tournament for 2026.
- Possibility to revisit for 2027 if a lead/committee can be formed.

Family Service Hours / Handbook Language

- Feedback received expressing concern that a pay-to-offset model could reduce volunteering (parents may pay instead of serve).
- Principal exploring alternative handbook wording that allows families to provide donations of supplies and/or monetary support to cover unmet volunteer needs.
- Awaiting recommended language from Deacon Doug Flynn (diocesan attorney) for inclusion in the handbook.

Preschool Inclusion Concerns

- **Preschool participated in recent assemblies; principal agreed to watch wording (e.g., “preschool–8th grade” vs. “K–8”) to ensure inclusion.**
- **Noted at least one event may already include younger preschool-aged children (example referenced: Daddy-Daughter tea party).**

i-Ready / At-home Academic Support Tools

- **School will not offer i-Ready licenses to parents for the remainder of this school year.**
- **For next year, the school plans to transition to IXL (previously used) and explore costs to offer at-home support options for families.**
- **Students already assigned i-Ready may retain access until the contract ends.**

4) Father Gregory Update (Community Safety / Partnerships)

- **Reported on a meeting with local pastors and first responders (Monument Police, Colorado Springs representatives, Sheriff, regional clergy).**
 - **Meeting was introductory; no specific school-related actions decided.**
 - **Mentioned a community support initiative called “Cops and Clergy” (aid for individuals/families in transition needing basic support).**
 - **Anticipated meeting cadence: at least every other month, with ad hoc meetings as needed.**

Security Concerns

- **Noted recent vandalism incidents at Catholic churches/schools elsewhere (as referenced) and desire to continue improving security, especially at the church.**
- **Raised safety issue: chains across alleys/drive areas seen as a trip hazard (particularly at night and during events).**
 - **Plan to address with Doug Carter and seek safer alternatives.**
- **Snow/ice removal concerns discussed (chains and contractor performance).**

5) Main Discussion Topic: Enrollment & Retention (Chair-led group exercise)

Process

- **Meeting objective: generate top three ideas per small group for enrollment/retention.**
- **Groups broke out briefly and then reported recommendations; items were captured on a whiteboard.**

Recommendations Reported

- **Culture (including Catholic identity, student behavior, discipline, and overall school climate)**
- **Communication & messaging (improving how successes/strengths are shared; strengthening positive word-of-mouth)**
- **Resources (mentioned by one group; not fully developed in discussion time)**
- **Parish / family outreach**
- **Structured, moderated town hall**
- **In-person exit interviews conducted by someone other than school administration**
- **Academics (middle school) surfaced as a recurring theme in community feedback**
- **Promote school strengths / “we are a grade school” messaging (small class sizes, personalized attention, positives not being communicated)**

Time / Structure Concerns

- **Tension regarding limited time and difficulty selecting a final “top 3” without fully discussing all items—especially academics.**
- **Group agreed that:**
 - **Recommendations need more detail (“put meat on the bones”) to become actionable.**
 - **Members will email expanded bullet points/action steps for their group’s ideas.**
 - **The SAC will continue discussion with the consolidated list.**

6) Closing Prayer (Father Gregory)

- **Chair turned the meeting over to Father Gregory for closing prayer.**