



School Advisory Council

January 12, 2022

Attendees: Ms. Debby Dover, Principal Debbie Brook, Ms. Liz Wilson, Ms. Ashley Edwards, Ms. McKenna Anderson, Ms. Tina Hall, Ms. Andrea Keough, Mr. John Gormley, Ms. Sandy Shook, Ms. Alicia Thompson, Ms. Julie Malone

1. Call to order – Ms. Brook
2. Opening prayer
3. Review of December minutes
 - a. Motion to approve – Ms. Andrea Keough
 - b. Seconded – Ms. Debby Dover
4. Principal update – Ms. Debbie Brook
 - a. COVID letter from Superintendent Sheila Whalen
 - i. Process for quarantine—only those with positive case in a family member
 - ii. Isolation for those who test positive
 - b. Current HSA interpersonal conflicts occurring over the past month
 - i. Father sent a letter to the HSA suspending the group for the rest of the year
 - ii. School will need to sponsor some of the events for the rest of the year
 1. No all-schools Mass or roller-skating party needed this year
 2. A committee of parents will need to plan teacher luncheons
 - iii. Current HSA funds are about \$28,000 and will be kept in the account; some of the funds will be allocated to other things
5. Open house – Ms. Wilson
 - a. Kindergarten step-up information night is Thursday, January 27
 - i. Ms. Kusman will be there to give details on the curriculum
 - ii. Reaching out to current preschool families specifically; may have postcards put out for parishioners
 - b. School open house is Sunday, January 30
 - i. Donuts will be served in the gym to encourage tours of the school

- ii. Parent and student ambassadors are needed for open house tours
 - 1. Starting with SAC members and families
 - 2. Need two parents per grade for one hour; sign-up genius to go out
 - iii. Need to put up banners this Sunday/Monday
 - iv. Pulpit talks the week before; need 1 family for each of the four Masses to share their story of coming to St. Peter's
- 6. Scholarship update – Mr. Ed Paulovich
 - a. Scholarship information packets are ready to be put out for open house
 - b. Deadlines; submission: March 1st decision: April 15th
 - c. Selection committee will include Father, Principal Brook, a parishioner, a benefactor, and a SAC member and will use a scoring rubric
 - d. Want to create a foundation and an endowment with tax privileges to accumulate the money and use it for scholarships
 - e. Of the total scholarship funds, 70% needs-based awards and 30% merit-based awards; hoping to apprise the SAC at the beginning of a school year with the total funds to be awarded that year
- 7. Other topics
 - a. Financial aid and registration moving over to FACTS
 - i. To be ready mid-February online for intent to enroll as well as applications for financial aid
 - ii. Could have a paper “intent to enroll” forms at the open house
 - iii. Need to charge \$25 for “intent to enroll” on FACTS to cover their fee of \$20
 - b. Father has agreed to a tuition increase of \$100 for next year
 - c. Possible new family that has a student with a service dog
 - i. Would need to check for fur allergies in current students
 - ii. Check the public school for their service dog policy
 - d. Father approved installation of keyless entrances
- 8. Closing prayer

Next meeting: February 9th - 5:00 pm

St. Peter Catholic School, following the example of Jesus Christ, challenges all students to:

Grow in their Catholic faith Achieve academic excellence Demonstrate compassion for others Exercise personal integrity