



School Advisory Council (SAC) - St. Peter Catholic School

September 14, 2023

5:00 - 5:45 p.m.

**Location:**

SPCS and Virtual

**Agenda:**

1. Call to Order (Mr. Hammons)
2. Opening Prayer (Mrs. Brook)
3. Approval of Minutes (Mrs. Kosiarek)
  - a. Mrs. Anderson motioned to approve the minutes from the August 9, 2023, meeting. Mrs. Thompson seconded the motion. The motion passed unanimously.
4. SAC Updates (Mrs. Brook and Mr. Hammons)
  - a. New Members
    - i. The SAC bylaws state: "Council shall consist of no fewer than seven (7) and no more than (11) voting members, the majority of whom shall be practicing Catholics."
    - ii. Four new people are interested in becoming member of the SAC – Mr. Andrew Bussa, Ms. Victoria Goetz, Ms. Ann-Marie Jojola and Ms. Katie Torris. Based on the limitations of SAC member (11 voting members), the first three are being nominated by the current SAC as voting members.
    - iii. Fr. Gregory will need to approve the final roster.
    - iv. To accommodate more interest in the SAC, we could ask those who have been on the SAC more than 3 years to become non-voting members to

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make space for new members or we could amend the bylaws to increase the size of the voting membership.

- v. There is a proposal to amend the bylaws to include 11 people but to allow non-voting members who are on the roster to vote if there is not a quorum based on the 11 voting members.
- vi. The current roster will be reviewed for length of tenure to see who has exceeded threshold and Mrs. Brook and Mr. Hammons will make a recommendation for the October meeting.

b. Officers

- i. Positions on SAC are Chair (Mr. Hammons), Vice Chair (vacant) and Secretary (currently Ms. Kosiarek but looking for a new Secretary). Roles are described in the bylaws.
- ii. People are asked to pray about these opportunities and contact Mrs. Brook, Mr. Hammons and Karen Mrs. Kosiarek prior to the next meeting if interested. At the October meeting, the SAC will vote for Vice Chair and Secretary.

c. Bylaws

- i. The SAC will revisit and adopt the revised bylaws this year.
- ii. There are a few places where input is needed from Mrs. Whalen, Superintendent of Catholic Schools for the diocese. Mrs. Brook will review the revised bylaws with Mrs. Whalen on 9/19.
- iii. After Mrs. Whalen's input it received, the proposed bylaws for voting will be circulated to all members.

d. Training

- i. Mrs. Whalen will training all new SAC members at 6pm at SPCS next Tuesday 9/19. If new members are not available at that time, contact Mrs. Brook for an option on another date at Ave Maria.

5. Principal Updates

(Mrs. Brook)

- a. The SERV committee has been formed and the first parent meeting is Monday 9/18 at 5:30pm and is open to all parents (in person and online). The chairs of all the main hospitality and community-building events (e.g., Boutique, Trunk or

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Treat, Gala, Golf Tournament) are members of the leadership of the SERV.  
Laura Howard (Volunteer Committee) heads it.

- b. Holiday Boutique is Saturday 11/11. Last year there were not enough volunteers, so this year it is going to be run by the 8th grade for the WDC trip fundraiser. There will not be a raffle at the boutique, but it will be later in the year and the proceeds will go to the school. The bake sale funds will go to the school for supplies and food for retreats, etc. Hopefully this is the solution moving forward.
6. 20<sup>th</sup> Anniversary Celebration (Mrs. Brook)
  - a. Everything is ready for Friday 9/29. There are ~60 registrations for the adult party so far. The committee is reaching out to SMHS for volunteers at the carnival; middle school students might be asked to volunteer also. There will be a D.J. for kids and a live band for the adults.
7. All Other Business (All)
  - a. Parents have raised a concern that students are not allowed to wear leggings, but staff are. Mrs. Brook clarified that students may wear leggings as long as they are covered with something. Mrs. Brook will revisit the language in the dress code.
  - b. There has been no report from the Department of Homeland Security.
  - c. To add agenda items, please let Mrs. Brook or Mr. Hammons know a few days in advance of the meeting.
  - d. Email Laura Howard with questions about logging hours into Raptor.
8. Closing Prayer (Mr. Hammons)
9. Next Meeting (Mrs. Brook)
  - a. October 11<sup>th</sup> @ 5p.m.

### **Attendees**

Debbie Brook, Principal  
Andrew Bussa (virtual)  
Alicia Thompson  
Karen Kosiarek, Secretary

Maxine Biggs  
McKenna Anderson  
Stew Hammons, Chair  
Victoria Goetz

### **Next meeting:**

October 11<sup>th</sup> @ 5:00 p.m. in the Lecture Hall

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