



School Advisory Council (SAC) - St. Peter Catholic School

October 11, 2023

5:00 - 6:00 p.m.

**Location:**

SPCS and Virtual

**Agenda:**

1. Call to Order (Mr. Hammons)
2. Opening Prayer (Fr. Gregory)
3. Approval of Minutes (All)
  - a. Mrs. Dover motioned to approve the minutes from the September 14, 2023, meeting. Mrs. Biggs seconded the motion. The motion passed unanimously.
4. New Members (Mr. Hammons)
  - a. Mr. Hammons introduced the new SAC members.
5. Principal Update (Mrs. Brook)
  - a. Trunk or Treat is scheduled for October 27.
  - b. Holiday Boutique is scheduled for November 11. It will be an 8<sup>th</sup> grade fundraiser. Fundraising for the Washington, D.C., trip is going well.
  - c. Planning for Gala (February 9) is beginning.
  - d. This week a parent volunteer is taking all students to Adoration and teaching them how to adore. Adoration will continue monthly this school year.
  - e. The All Saints Day celebration will be on November 1.
6. Bylaws (Mr. Hammons)
  - a. We will soon be presenting updated bylaws for review and vote.

*Vision Statement*

*St. Peter Catholic School forms the whole child through a Christ-centered, integrated Catholic Classical education based on Truth and virtue. Our faith community equips students to become leaders in the Church and world, with salvation as the ultimate purpose.*

- b. The bylaws require four officers: Chair, Vice Chair, Secretary and Administrative Officer (Principal) to be appointed annually.
    - i. The Vice Chair position is currently vacant.
    - ii. The Secretary position is currently being filled by Karen Kosiarek, but due to Ms. Kosiarek's travel schedule, it would be best to have a new Secretary for the 2023-24 school year.
    - iii. Please pray about whether you are called to fill one of these positions.
  - c. Standing Committees
    - i. We would like to refresh / reestablish standing and special committees per the bylaws.
    - ii. These include Safety & Security Committee, Finance Committee, Marketing and Development Committee, Academic Committee, Catholic Identity Committee and Facilities Committee.
    - iii. Each SAC member should be involved on at least one committee. Please pray about it.
  - d. SAC Membership
    - i. The bylaws currently state that paid parish staff cannot be on the SAC as voting members.
    - ii. A proposal was made to allow paid parish staff (but not school staff) to be on SAC but to require them to recuse themselves from specific topics if they believe they have a conflict of interest or when requested to by the Chair. This will be incorporated into the bylaws for the upcoming vote.
    - iii. A recommendation was made that one member each of the Parish Council and the Parish Finance Council should join SAC.
7. Facilities Information (Mrs. Brook and Fr. Gregory)
- a. Funds have budgeted for a new HVAC system. Fr. Gregory is reviewing the scope of work. The system will be custom built on the school premises.
  - b. The school will be getting a new roof to be paid for by insurance funds. It has been approved.
8. Accreditation Update (Mrs. Brook)
- a. WCEA is in the middle of their data collection process.

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- b. Several committees have been formed: Mission and Catholic Identity Committee, Governance and Leadership Committee, Academic Excellence Committee, and Operational Vitality Committee. Each teacher is on one committee.
  - c. For the accreditation process, the SAC will informally assess itself / self-evaluate.
  - d. The school must have a strategic plan.
9. Closing Prayer (Mr. Hammons)
10. Next Meeting (Fr. Gregory)
- a. November 8<sup>th</sup> @ 5p.m.

**Attendees**

Fr. Gregory Golyzniak, Pastor	Julie Malone (staff, non-voting)
Debbie Brook, Principal	Linda Wilson
Andrea Keough (non-voting)	Maxine Biggs
Ann-Marie Jojola	McKenna Anderson (virtual)
Alicia Thompson (virtual)	Stew Hammons, Chair
Blake Helgoth (virtual)	Victoria Goetz
Debby Dover	

**Next meeting:**

November 8<sup>th</sup> @ 5:00 p.m. in the Lecture Hall

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