

Saint Peter Catholic Home & School Association

Board Meeting Minutes

May 13, 2020

I. Call to Order

Dianna Falke called to order the regular meeting of the Saint Peter Catholic Home & School Association Governing Board at 7:10 p.m. on May 13, 2020. This meeting was conducted online via Zoom.

II. Roll Call

Recording Secretary, Kristin Dionne, verified attendance. The following persons were present: Dianna Falke, Laura Howard, Kristi LeVier, Kristin Dionne, Darcy Schoening, Sheila Whalen, and Sherri Garcia.

III. Items for Discussion

***Dianna Falke**

Old Business

Teacher Appreciation Week: Thank You to Sherri Garcia, Liz Wilson, and Darcy Schoening for the hard work putting together the teacher gifts and the videos. Great Job!

***Sherri Garcia**

2020 Golf Tournament at Kings Deer Golf Course:

Sherri sent out an email with a timeline leading up to the event. She asked if additions were needed. There is a separate contact list. She will be in touch with Lisa Hawthorne to work on the website. We need to go over the set up with Nate at Kings Deer Golf Club ASAP. Where do we order swag for the golfer's bags? We need chairs at the each hole for volunteers. How should we handle signage for hole sponsors? Information needs to go to Liz Wilson to put in the Crusader. We need a sign up for sponsor opportunities. We should be able to start sign up for foursomes in June. Let's have a volunteer committee meeting in July. We will set up a raffle table for items donated. We've decided on a \$125 per person entry fee. When do we make the final payment to Kings Deer? Do we want banners up—contact Town of Monument.

***Laura Howard**

Treasury report: Budget Changes—she will change “Spring Fundraiser” line item to “Golf Tournament”. Should we replace Tiny Saints with something else? Sheila Whaelen said to take off the Teacher Professional Development line item. Only seven teachers have turned in receipts for reimbursement. Sheila Whalen will let them know to turn in any others ASAP. Will there still be a middle school retreat? It probably won’t be an overnight event, so it won’t be as expensive as budgeted. We need to be conservative on the budget for 2020/21.

IV. Round Table

July/August registrations for holiday boutique need to go out. We need to get information to Lisa Hawthorne about getting news out through the website. We need a COVID-19 clause in our contract with vendors to let them out with no penalty if another outbreak happens.

General HSA Meeting on 5/20: Next Wednesday at 7:00. Liz Wilson will send out the Zoom link. Topics will be Holiday Boutique and approval for the Budget for next year. What do we need for budget for golf tournament?

IV. Upcoming Dates

May 20—General HSA Meeting via Zoom

Next Board Meeting: June 8, 2020

V. Other Business

None other at this time

VI. Adjournment

Meeting was adjourned at 8:04 by Dianna Falke.