

# ShopWithScrip.com Detailed Instructions

ShopWithScrip.com is the online ordering system for St Peter Catholic School. It offers you the convenience of ordering gift cards online and tracks your purchases.

Before you can place an order, you need to **create an account**. To do this:

- 1) Go to [www.shopwithscrip.com](http://www.shopwithscrip.com). Click the green **Get Started** box on the top of the page, then select "Click Here for Family Enrollment". Finally, select the blue **Join Your Program** box
- 2) Follow the instructions and accept the terms and conditions of using the site. Enter our organization's **enrollment code: 1B9LDDF618L69** to associate your account with St Peter.
- 3) To place an order, you shop right from the Family Dashboard:
  - Shop: Click here to start shopping for scrip cards
  - Reload: Easily add funds to selected cards with the "presto pay" option. The card you are reloading **MUST** have been originally purchased from the ShopWithScrip site.
  - Specials: Looking for the best discounts? Review what items have increased rebate amounts, and add to your cart if you find something you want.
- 4) Choose your payment option:
  - Presto Pay – directly drafts funds from your bank account. There is a \$.15 bank charge per order.
  - Pay with check/cash at the school office prior to the order deadline
- 5) Generally, orders are placed **by 8:00am the 1<sup>st</sup> and 3<sup>rd</sup> Friday of the month**. Order dates are also posted in the Crusader newsletter on Thursdays. Cards are typically available for pickup by Tuesday morning.
- 6) To have your order sent home with your student, please contact Carol Burns. Orders not sent home with students will be available in the school office or the parish office (please let the office know your preference).
- 7) Family and friends may also join! Have them create an account, and input your student's name.
- 8) When to expect your order based on your payment:
  - If you order scripNow, reloads or reload Now and pay with PrestoPay, you will receive those cards/reloads within minutes or overnight (reloads)
  - If you order scripNow, reloads or reload Now and pay by check, you will not receive those items until the school sends their order (ie. scrip order days)
  - If you order plastic cards and pay with PrestoPay OR check, you will not receive those items until a few days after the school order day, as the cards need to be shipped to the school
  - If you have a mixed order of scripNow and plastic cards and pay with PrestoPay, scripNow will be ready within minutes, but the plastic cards won't arrive until a few days after the order date.
  - If you have a mixed order of scripNow and plastic cards and pay by check, you will receive an email that your scripNow is available on the day the order is sent, then your plastic cards will arrive a few days later.

Thank you for supporting our school!

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